

SITE PLAN REQUIREMENTS
OUTDOOR DINING

The Site Plan/Sketch (may be hand drawn) shall include the following:

- Location of applicant's licensed food service facility
- Location and size of outdoor table service area within reasonable distance of licensed food service facility
- If indoor restroom facilities are to be use:
 - Access points to restroom facilities
- If outdoor restroom facilities are to be used:
 - Number, location and points of access to all portable toilets, and
 - Number location and points of access to all hand washing stations
- For the use of sidewalks,
 - Location and type of physical barriers sufficient to protect patrons from accidental or intentional motor vehicle impacts. (see further guidance below)
 - Depict pedestrian pathway that is continuous, and
 - At least 3'wide, including "pinch points" at fire hydrants, utility poles, tree wells, etc.
 - Depict location of all fire hydrants and utility poles
- For the use of parking lots,
 - Location and type of physical barriers sufficient to protect patrons from accidental or intentional motor vehicle impact. (see further guidance below)
 - Location and number of all handicap parking
 - Location and number of non-ADA accessible parking
 - Depiction of traffic flow into, within, and out of the site for both

- Baltimore County First Responders such as EMS, Fire and Police, and general public

Safety Considerations When Selecting Outdoor Table Service Location:

Establishment should identify outdoor seating areas that are in a safe location situated away from moving traffic. Be mindful that small children may be present as well. Every effort should be made to mitigate the threat of an intentional or accidental motor vehicle crash.

Use of Physical Barriers: The use and location of physical barriers shall be depicted on the site plan. The use of physical barriers and controls can serve a variety of purposes for outdoor venues such as establishing customer dining areas and providing control points for both pedestrians and vehicles alike. While highway cones, ropes, bike racks or other types of stanchions are required to distinguish the outdoor table service areas from the general public to meet Liquor Board requirements, **they are not an adequate barrier to protect against motor vehicle impact. Again, be mindful that small children may be present.**

Adequate barriers to protect against motor vehicle impact may be a combination of natural and manmade barriers such as large concrete planters, utility poles, parked cars, exterior walls of buildings, concrete or water filled highway barriers, concrete bollards, or even mature trees. To the extent that manmade barriers are erected that would otherwise obstruct access for our Baltimore County First

Responders, such as EMS, Police, and Fire, barriers shall be able to be quickly removed in a manner acceptable to Baltimore County. To the extent that specific personnel are required to remove barriers obstructing emergency vehicle access, those personnel shall be identifiable and readily available during all hours of operation. Use Permits for Outdoor Table Service will not be issued if the site plan fails to adequately provide protection from accidental or intentional motor vehicle impacts.

Toilet and Hand Washing Facilities: Access to restroom facilities and hand washing stations must be available for all patrons, including those requiring ADA accessible facilities. Use Permits for Outdoor Table Service will not be issued if the site plan fails to depict restroom and hand-washing station access for all patrons on site.

Tents: Location and size of tents shall be depicted on the Site Plan and are permitted on a temporary basis only. **All tents shall have a certification that the tent is rated for flame or fire propagation that is in compliance with nationally recognized standards such as the National Fire Protection Association (NFPA) 701: Standard Methods of Fire Tests for Flame Propagation of Textiles and Films.** Such certifications may come with the tent upon purchase or rental, or may

be required to be obtained from the manufacturer directly. This certificate shall be provided to the Baltimore County Fire Marshal upon field inspection, and submitted with the tent permit application. **Tent Permits will be not issued without proper fire certificates.**

Most tents are designed for maximum wind speed of 30 MPH, assuming proper anchoring/securing methods. When installing tents, follow manufacturing instructions for anchoring such as: use of ground stakes, sand bags, or heavy concrete blocks. When the threat of wind gusts of 30 MPH are predicted, such as an approaching thunderstorm, tents shall be vacated immediately. When higher wind speeds are possible, tents shall be taken down. High winds may cause the tent to collapse or dislodge causing injury to pedestrians or blow into traffic and cause a serious accident. Electrical cords, if used, shall be heavy duty, exterior grade, suitable for a minimum of 20 AMPs, properly grounded and plugged into a Ground Fault Circuit-Interrupter (GFCI) protected outlet or circuit. Cords shall be properly covered with heavy-duty rubber mats or other suitable cover to prevent tripping hazards when located within any pedestrian pathway. **OPEN FLAMES OF ANY TYPE WITHIN OR ADJACENT TO A TENT ARE STRICTLY PROHIBITED.**